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To: [Lowry, Debra](#)
Cc: [Simmons, Clare](#); [Heysel, Garrett](#); [Fletcher, Richard](#); [Hogle, Danielle](#)
Subject: Revision to English major & English 4554, 4589, 2279, 2298, and 3662
Date: Wednesday, January 29, 2014 10:14:37 AM

Hi Debra,

On Friday, January 24, the ASCC Arts and Humanities Panel reviewed a revision to the English BA and new course requests for English 4554 (with GE Diversity—Global Studies), 4589, 2279, 2298, and 3662.

As you know, the revision to the English major was unanimously approved by the Panel. The Panel commended the Department for a very good and clear proposal. There were a few discrepancies in the rationale document and the advising sheet. I will list them here for documentation purposes, though these have already been addressed in the revision submitted by you. (Many thanks for these prompt revisions.)

- WRL concentration: The advising sheet lists a second WRL elective course at the 3000-level or higher. The rationale only lists one. The second elective course on the advising sheet should be replaced with digital media course.
- CW concentration:
 - The rationale and the advising sheet list two courses at the 4000-level or above. This should only be one course.
 - The advising sheet mentions “CW workshop at 3000-level or higher, or English 3662 or 4591.01H.” To line up with rationale, this should read “CW workshop at 2000- or 3000-level or higher, or English 3662 or 4591.01H.”
 - Advising sheet mentions one CW workshop at 3000-level or higher. This should be replaced by two CW workshops at the 3000- or 4000-level or higher.

The courses were all approved by the Panel. For each course there were some recommendations that I here list:

- 1) English 4554 (new course; requesting GE Diversity—Global Studies)
 - Comment: The title of the course, “English Studies and Human Rights,” and the sample topics for other iterations of the course lead one to think that the focus of such a course could at times be on US diversity rather than global/international diversity. By requesting GE Diversity—Global Studies, the Department may be limited from offering a version of the course that focuses primarily on the US context (if there ever was a wish to do so).
 - Double-check that IRB will not be needed before doing interviews.
 - Form in curriculum.osu.edu: Prereq: “English 2367 or equivalent”: What does “or equivalent” mean? One of the iterations of 2367 in English or any 2367 on campus? In general, try to avoid “or equivalent” in prerequisite information since (1) students and advisors may not know how to interpret the wording and (2) OUR will not be able to electronically implement this.

- Syllabus:
 - P. 1 Replace reference to GEC with GE. Also, GE goals of Diversity—Global Studies category need to be pasted before the GE expected learning outcomes.
 - P. 2 Description of the final exam is not given.
 - P. 7: Attendance: “More than one un-excused absence will result in a lower grade for the class.” Panel thinks the statement could be more explicit. What is meant by lower grade?
 - P. 7: It is recommended that the disability statement appear in 16 point font. This is a general comment for all English courses reviewed by the Panel today.
 - P. 7: Grading: “Assignments are graded A or Pass.” What does the statement mean? Does that mean a student cannot fail the class?
- GE Assessment plan: A specific plan will need to be developed for the *first* offering of the course since it will need to be implemented each time the course is offered and GE data gathered. Also, whereas part a) of the plan does address the GE expected learning outcomes (ELOs), part b) seems to shift away from the focus on GE learning outcomes and discusses the course at large. The points in b) should be about the course’s focus on achieving the GE learning outcomes specifically. Participation, answering questions on exams, and the criteria used by the faculty to assess student papers are not specific to the two expected learning outcomes of the requested GE Diversity—Global Studies.

Since this is a new GE course, after the second offering of the course, the Department will be asked to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 6 of the ASC Curriculum and Assessment Operations Manual [p. 75] https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). Our program assistant Danielle Hogle (hogle.12) can help the Department with any aspect of the GE assessment requirement. She will also make sure to contact the Department before the course is offered and provide any assistance that the faculty member may need. Could you please communicate this information to the faculty member(s) who will teach the course?

2) English 4589 (new course)

- When course is taught, syllabus will need to indicate where students can buy required books.
- P. 2 of Christopher Highley’s syllabus: The “requirements” section speaks of separate requirements for graduate students (under point 1 oral reports and point 3 research paper) However, this course is not a graduate course, so there cannot be separate requirements for an occasional graduate student who might wish to take the course.
- Both syllabi: It is recommended that the disability statement appear in 16 point font.

3) English 2279 (new course)

- Form in curriculum.osu.edu: Prereq: “English 1110 or equivalent”: What does “or equivalent” mean? Please replace with more specific information.
- Concern: How will individual students be evaluated for their collaborative research project?
- It is recommended that the disability statement appear in 16 point font.

4) English 2298 (new course)

- Form in curriculum.osu.edu: Prereq: “English 1110 or equivalent”: What does “or equivalent” mean? Please replace with more specific information.
- P. 2 of syllabus: please replace three references to “quarter” with “semester.”
- It is recommended that the disability statement appear in 16 point font.

5) English 3662 (new course)

- Form in curriculum.osu.edu: Prerequisites/Corequisites: are the courses listed prerequisites or could they be taken at the same time as 3662?
- It is recommended that the disability statement appear in 16 point font.

Could you please make sure to communicate these comments to the faculty members who will teach these courses?

Should you have any questions about this feedback, please do not hesitate to contact Richard Fletcher (Chair of the A&H Panel; cc'd on this e-mail), or me.

My best,
Bernadette

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